

# COLE LIBRARY BOARD OF TRUSTEES MINUTES

## AUGUST 28, 2018

PRESENT: Deb George, Tracey Louwagie, Cathy Boggs, Greg Cotton, Sharon Dendurent,  
Marie Schofer. Bob Meeker.

I. The meeting was called to order by President Deb George at 8:34 a.m. in Room 326.

II. The minutes of the May meeting were approved.

### III. REPORTS:

#### A. PRESIDENT:

1. Welcome to Marie Schofer as a new board member.
2. Greg Cotton will be involved in teaching a course on "FAKE NEWS" at the University of Iowa. The course is designed for senior citizens.
3. Board members asked to update contact information. Board received the new handout for our Handbook for the mission, role, and expectations for board members.
4. Board officers agreed to serve another three year term.  
President: Deb George Vice President: Tracey Louwagie  
Secretary: Bob Meeker

#### B. PUBLIC LIBRARIAN:

1. The summer programs at the library were a pleasing success. The Blank Park Zoo drew over 200 people. The Kids Club was popular, as was the "Read Down Your Fine" program. The Book Buddies project is working well and the Wednesday Workshop, which was more Science based this year, was expanded to two sessions.
2. There are two Fall Programs to announce.
  - a. September 13th, 7 p.m. "Finding Mom in the Midst of Alzheimer's"  
Author reading with Dianne Osmun  
Cole Library Room 108
  - b. Fall Community Book Talk  
Cole Library 2nd Floor  
October 25th at noon
3. We reviewed the END OF THE YEAR REPORT.

#### C. LIBRARIAN:

1. We reviewed the last report of the fiscal year 2017-2018.
2. We looked at the financial report as of August 2018.
3. The income for the public side of the Cole Library comes approximately three fourths from the City of Mt. Vernon, about one fourth from Linn County, but very little from the State of Iowa.
4. Two specific items that need to be considered by the board are the amounts of money to be budgeted for OVERHEAD and ACQUISITIONS.

### IV. MAJOR BUSINESS:

1. The board will review three policies this year.
  - a. Board Officers
  - b. Volunteer Policy
  - c. Confidentiality of Library Record
2. The board will review the Board Officers Policy at the September meeting.

The next meeting will be on September 25th, 2018 in room 326.

Meeting was adjourned at 9:58 a.m.

Respectfully Submitted,  
Bob Meeker